

**INSTRUCTIONS TO BIDDERS
WESTSIDE COMMUNITY SCHOOLS
WESTSIDE HIGH SCHOOL MAIN GYM BLEACHER REPLACEMENT**

1. **PROJECT INFORMATION.** Douglas County School District 28-0066, commonly known as the Westside Community Schools (“School District” or “Owner”), is requesting proposals from qualified individuals or entities for replacement of the Main Gym Bleachers at Westside High School. Project details are as follows:
 - A. Scope. Remove the existing Main Gym Bleachers and replace them with new Gym Bleachers pursuant to the schedule below. Daily usage would resume by Monday, August 11, 2025.
 - B. Site. Westside High School
 - C. Schedule. Beginning Monday, March 17th and concluding by Sunday, March 23rd, remove the main gym bleachers on the east side of the gymnasium. During the week of Tuesday, May 27 to Friday, May 30, continue limited work with gym occupied by athletic practices. Beginning Monday, June 2, contractor would have exclusive use of the gym to complete remainder of demo and installation. The project shall be substantially completed no later than July 25, 2025.
 - D. Bid Completion. Westside Community Schools is accepting proposals for demo and installation of Main Gym Bleachers at Westside High School until November 13 at 2 PM (CDT). All responses to the Request for Proposals for demo and installation of Main Gym Bleachers at Westside High School must be submitted to Andy Wane, Westside Community Schools Facilities Director at the Westside Community Schools Service Center (9437 J Street Omaha, NE 68127 or via email to wane.andrew@westside66.net.
 - E. Specifications. Demo and remove current bleachers. Remove east side bleachers from Monday, March 17 through Sunday March 23. Remove west side bleachers after May 23, which is the conclusion of the 2024-25 school year. As specified above, during the week of Tuesday, May 27 to Friday, May 30, continue limited work with gym occupied by athletic practices. Beginning Monday, June 2, contractor would have exclusive use of the gym to complete remainder of demo and installation. The project shall be substantially completed no later than July 25, 2025.

New bleachers Installation (east wall):

- 14 rows sliding out 25’8” x 99’ wide with 4’ gap off 1 wall.
- New caprice Deck design with pre-punched front channels- 5/8” panelam
- Decking- Contoured seat Modules 10” c/w factory installed brackets
- 1 set insta end rails powder coated black
- 4 deck level aisles
- Intermediate steps
- Non-slip strips on aisles, front steps

- Center aisle stainless steel P-rail
- Electric Posi-drive Operation- consisting of 4 posi-2 drive units and 1 control panel
- 1 motion Monitor
- Factory installed wheels
- 5-year warranty
- Seat color: TBA.
- Seating capacity- approximately 768.
- 8 sections of ADA 4' wide.

New bleachers Installation (West Wall):

- Same as east wall, EXCEPT:
 - 14 rows sliding out 24'7" x 92' wide using 22" deck

2. **SITE VISIT.** All interested bidders are invited to a site visit to be held on **Tuesday, November 5th 2024** at **Westside High School– Main Gym** at 10 AM.

3. **DEFINITIONS.**

- A. Bidding Documents include the advertisement or invitation to bid; these Instructions to Bidder (and any supplementary instructions); the bid form and any other bidding forms; Agreement for the Westside High School Main Gym Bleacher Replacement Project; and any Addenda and all other documents listed in these Instructions to Bidder.
- B. Definitions set forth in the Agreement or in other proposed Contract Documents apply to the Bidding Documents.
- C. Addenda are written or graphic instruments issued by the Engineer or School District, which, by additions, deletions, clarifications, or corrections, modify or interpret the Bidding Documents.
- D. A Bid is a complete and properly executed proposal to do the Work for the sums stipulated therein, submitted in accordance with the Bidding Documents.
- E. The Base Bid is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents, to which Work may be added or deleted by sums stated in Alternate Bids.
- F. An Alternate Bid (or Alternate) is an amount stated in the Bid to be added to or deducted from, or that does not change, the Base Bid if the corresponding change in the Work, as described in the Bidding Documents, is accepted.
- G. A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, as described in the Bidding Documents.
- H. A Bidder is a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.

4. BIDDER'S REPRESENTATIONS AND NOTICE. By submitting a bid, the Bidder represents and agrees that:

- A. The Bidder has read and understands the Bidding Documents;
- B. The Bidder understands how the Bidding Documents relate to other portions of the Project, if any, being bid concurrently or presently under construction;
- C. The Bid complies with the Bidding Documents;
- D. The Bidder has visited the site, become familiar with local conditions under which the Work is to be performed, and has correlated the Bidder's observations with the requirements of the Proposed Contract Documents listed above;
- E. The Bid is based upon the materials, equipment, and systems required by the Bidding Documents without exception;
- F. The Bidder has read and understands the provisions set forth in the Agreement for the Westside High School Main Gym Bleacher Replacement Project;
- G. The Bidder waives any claim it has, or may have, against the School District and its agents or representatives, and their respective employees, arising out of, or in connection with, the administration, evaluation, or recommendation of any bid; waiver of any requirements under the bid documents or the contract documents; acceptance or rejection of any bids; and award of the contract; and
- H. The Bidder, and any subcontractor, is not currently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from submitting bids to any State or Federal department or agency or any political subdivision of the State of Nebraska.